



# HEALTH & SAFETY GUIDELINES

---

**The health and safety of our guests, staff, and the greater community is of our utmost concern. These are the general guidelines we have taken:**

- All staff use personal protective equipment (masks, safety goggles, and gloves, when necessary) whenever they are within six feet of anyone
- Guests and staff are encouraged to wash hands regularly, and use hand sanitizer when hand washing is not an option
- Hand washing stations and hand sanitizer are in key areas around the property
- Automatic soap and paper towel dispensers are available throughout the property
- All work areas are regularly cleaned
- Limited numbers of guests are allowed in indoor spaces to allow for social distancing

## **Airport Arrival**

- Staff use hand sanitizer and regularly wash hands after each bus departure

## **Transportation**

- Ranch Vehicles
  - The number of guests per vehicle limited to 75% capacity
  - Vehicles are sanitized after each use, with a focus on high-touch points
  - Airflow is important – we use AC/Heater or ride with windows down when possible
- Sundance Busses
  - Sundance Bus Service has a rigorous cleaning process that is before and done after each trip
  - 30 guests per bus (one person or couple is allowed per row); window seats are preferable
  - Hand sanitizer is available on busses

Note: We have staff on the U.S. side to help facilitate border crossing. U.S. staff guide guests to the border where our drivers will meet them at the immigration office to help with the crossing process.



## **Life at The Ranch**

- **Check-In**
  - All keys are sanitized
  - Luggage is sanitized upon arrival to The Ranch and brought to guest casitas
- **Admin Building**
  - Acrylics separate guests and staff members
  - Computers are spaced out to allow for social distancing
  - Social distancing markers in place
  - Limit occupancy to eight guests total
- **Casitas**
  - Guests fill out a form pre-arrival to specify preferences:
    - Cleaning service requests
    - Food and beverage requests
  - Room is thoroughly sanitized using nebulizer before guest's arrival
  - Housekeeping will focus on high-touch points (remote controls, door handles, curtain rods, drawers, etc.)
- **Dining Hall**
  - Entrance/exit is divided so there is one way in and one way out
  - The self-serve buffet is discontinued and some of the foods are pre-plated
  - Sneeze guards protect food
  - Facial coverings are not used while eating
  - Tables are spaced out and have a limited number of chairs
- **Spas**
  - Guests receive temperatures checks upon arrival
  - Both guests and staff wear masks during spa treatments
  - Spa and Beauty Salon staff wear gloves during facials, manicures, pedicures, etc.
  - Treatment times are adjusted to reflect a 30-minute window in between treatments in order to sanitize the rooms
  - Spas: jacuzzis (2 at a time). Saunas and infrared require sign up (1 at a time, 20 min. max).
  - Robes and spa slippers are inside lockers, ready for use
  - All products on spa counters have been removed and are available upon request



- **Gyms, Classes, and Presentations**

- Class times are adjusted to reflect a 30-minute window in between classes in order to sanitize
- Guests and staff will keep their masks on when entering and can only remove them once they are settled in their spot and 6 feet away from others.
- Weather permitting, some classes will be performed outdoors
- The number of participants is limited to allow for social distancing
- Guests wear facial coverings for indoor presentations
- Cooking Classes: six guests minimum and ten guests maximum
- Bean-to-Bar Chocolate Classes: three guests minimum and five guests maximum

**Our expectation for guests**

- Wear facial coverings when in close contact with staff and other guests
- Respect social distancing
- Sign COVID-19 Consent Release and Waiver of Liability Form
- Take Self-Assessment a few days prior to arrival
- Fill out a “Preferences” pre-arrival form
  - Cleaning service requests
  - Food and beverage requests
- Obtain Mexico tourist visa (FMM) form online in advance
- Either provide proof of a negative antigen or PCR COVID-19 test taken within 5-days of arrival OR provide records of being fully vaccinated.\*
- To further protect staff and guests from potential exposure, we ask that guests

*\*Note: Guests are considered fully vaccinated two weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or two weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine. (Information taken from the Centers for Disease Control and Prevention website on April 5, 2021.)*

**Staff Wellness**

- All employees receive temperatures checks upon arrival
- All staff wear masks when they are within six feet of others. When appropriate to their activities, staff also use face shields, safety goggles and/or gloves (i.e. facialist, housekeepers, dining hall staff)
- Proper measures are taken in public areas (i.e. bathrooms, break room, etc.)
- Limited number of staff on property